



### CLEANUP AGREEMENT

This agreement is between the Fargo Park District, 6100 38<sup>th</sup> St S, Fargo North Dakota and \_\_\_\_\_, hereinafter called the

Group, whose address is \_\_\_\_\_.

All parties recognize the need and the desirability of litter-free parks and riverfront and enter into this agreement to allow the Group to volunteer its efforts in maintaining litter-free parks and riverfront. The Fargo Park District recognizes the Group as an organization that has agreed to clean up the following park: \_\_\_\_\_.

By this agreement, the Group acknowledges and agrees to the following terms and conditions:

☐ **Adopt-A-Park**      ☒ **One Time Cleanup (check one)**

#### One Time Cleanup only:

- The Group and the Fargo Park District have agreed on the following time and date that the Group's cleanup will take place: \_\_\_\_\_.
- The Group agrees to complete the "Cleanup Evaluation" after the cleanup and email it to [MFitzgerald@fargoparks.com](mailto:MFitzgerald@fargoparks.com) so trash can be promptly picked up.

#### Adopt-A-Park only:

- The Group agrees:
  - To cleanup the park at least once in the spring and once in the fall, if conditions allow, for a minimum of five years.
  - On the following time and date for the Group's first cleanup: \_\_\_\_\_.
  - Future cleanup dates will be emailed to [thofer@fargoparks.com](mailto:thofer@fargoparks.com) no less than two weeks in advance.
  - To notify the Fargo Park District if the Group needs extra assistance.
  - To complete the "Cleanup Evaluation" after each cleanup and email it to [MFitzgerald@fargoparks.com](mailto:MFitzgerald@fargoparks.com) so garbage bags can be promptly picked up.
- The Fargo Park District agrees to:
  - Install, as soon as feasible, a permanent sign with the Group's name displayed.
  - Remove collected litter/debris as soon as possible upon completion of the Group's cleanup.
- How would you like the name of your group to appear on the sign?  
\_\_\_\_\_
- ☐ If adopting a river trail section, I recognize that there will be no signage installed.

**Do not perform:**

- The Group's cleanup does NOT include the following duties:
  - Park planning
  - Tree trimming, planting, and removal
  - Spring trimming
  - Flower planting and bed maintenance
  - Mowing
  - Removal of utility flags, stakes or cones actively in use

**Supplies:**

- The Group may obtain trash bags from the Fargo Park District upon request. Contact the Fargo Park District, [mfitzgerald@fargoparks.com](mailto:mfitzgerald@fargoparks.com), (701)-551-5891.

**What to bring/not bring:**

- The Group should possess an adequate first aid kit. Inform all Group members who is carrying the kit.
- A cell phone for each subgroup. Provide leader's cell phone number to participants.
- Sunscreen and/or bug repellent.
- Water.
- Knives, machetes, axes, saws, etc. should NOT be carried by Group members.

**What to wear:**

- Closed toed flat shoes or boots with ankle support
- Long pants/jeans
- Gloves – disposable or heavy leather gloves

**Safety is a priority:**

- Group members should possess the following minimum qualifications:
  - Good physical condition.
  - Mental alertness; good common sense.
  - A sense of responsibility for safety of self and others.
- There should be supervision by the Group of any participants under the age of 15.
- Watch a cleanup safety video by scanning the QR code or going here:  
<https://youtu.be/RErbcno5UP4>.
- Be aware of vehicle and pedestrian traffic on the recreational paths and in the parks.
- Discontinue work in inclement weather, especially in times of reduced visibility, wet/icy roads, electrical storms, and during other than daylight conditions.
- Use the buddy system.
- Avoid overexertion. Drink plenty of water, especially on warm, humid days.
- Avoid Poison Ivy, Stinging Nettle and Wood Nettle. Recognizing these plants and avoiding them can help save hours of discomfort long after a successful and fun cleanup day.
- Check for ticks after the cleanup.



### **Handling trash:**

- The Group shall place the filled trash bags at designated sites for pick up by the Fargo Park District.
- Be mindful of what you are picking up and do not pick up anything you cannot clearly see as there could be hidden sharp or hazardous items. If picking up trash by hands, lift items slowly and carefully, keep them away from your body and watch for hidden sharp or hazardous objects.
- Do not attempt to compact (squeeze) trash sacks to gain room for more trash. Injuries from broken or jagged objects often result from this practice. Fill the sack with what goes in easily and then get another bag.
- Do not attempt to remove known or suspected toxic/hazardous substances. Document the location using as much detail as possible following instructions on the Evaluation Form. The Fargo Park District will assess the situation and determine how to remove the substance.
- Do not open any containers, including plastic water or soda bottles as they may contain hazardous material.
- Do not enter the Red River from land to pick up trash.
- Be careful and watch your footing when close to the river, on steep or muddy banks, and near the dams.

### **Homeless camps:**

- Leave alone but note location using as much detail as possible by taking a photo of the camp from a non-intrusive and safe distance. In addition, use a map app on your phone to screenshot a photo of your location. The Fargo Park District and River Keepers work with partners to try and work with these folks to get them connected to much needed resources such as housing, healthcare etc.

### **To be prepared:**

- Every Group should have transportation immediately available.
- Contact:
  - o Emergency - 911
  - o Fargo Park District after hours on call (701) 476-4088 for
  - o Fargo Park District North Shop (701) 551-5891
  - o River Keepers (701) 356-8915 with questions if the cleanup is organized with River Keepers

### **Waiver:**

- The Group and its volunteers shall be considered as independent contractors and not as employees of the Fargo Park District, River Keepers, and WM for any purpose, such as worker's compensation, medical insurance, nor any job benefits normally provided to Fargo Park District, River Keepers, and WM employees.
- The Group agrees to indemnify and hold the Fargo Park District, River Keepers, and WM harmless from and against any and all claims of the Group or its volunteers, those participating in the cleanup for and on behalf of the Group, and third parties that maybe injured because of the actions of the Group, its volunteers or participants, all of which may result from or arise out of this agreement.
- The Group and each of its volunteer/participants acknowledge that they are participating in the cleanup without supervision from the Fargo Park District, River Keepers, and WM. As a volunteer/participant, you agree to hold the Fargo Park District, River Keepers and WM harmless from any injuries or other claims that may arise from that participation.
- The Group representatives shall provide a copy of the Cleanup Agreement to each volunteer/participant performing cleanup activities for the Group.

If, in the judgment of the Fargo Park District, it is determined that the Group has failed to perform the cleanup in a manner acceptable to the Fargo Park District or it otherwise did not follow the spirit and intent of this

agreement, the Fargo Park District may terminate this agreement upon notice to the Group and remove the sign, if applicable.

Any additional work proposed by the Group and not outlined in this agreement must be reviewed and approved by the Park District Operations Manager.

Tyler Hofer  
Tyler Hofer  
Park District Operations Manager  
(701) 499-7785  
[THofer@fargoparks.com](mailto:THofer@fargoparks.com)

|                                |                                    |
|--------------------------------|------------------------------------|
| <hr/>                          |                                    |
| Group's Representative (Print) | Group's Representative (Signature) |
| <hr/>                          |                                    |
| Date                           | Email                              |



### CLEANUP EVALUATION FORM

Thank you for taking the time to answer the following questions and helping keep our parks and riverfront clean, your opinion is valuable and greatly appreciated! You can return the Evaluation Form and any pictures that were taken no later than one week after the completion of your cleanup directly to [MFitzgerald@fargoparks.com](mailto:MFitzgerald@fargoparks.com) or mail the evaluation to:

Madonna Fitzgerald  
Fargo Park District  
550 15 Street North  
Fargo, ND 58102

**Date of cleanup:** \_\_\_\_\_ **Name of group:** \_\_\_\_\_

**Name of park:** \_\_\_\_\_

**How many people did you have in your group?** \_\_\_\_\_

**How much time did it take to clean your area?** \_\_\_\_\_

**Total hours:** \_\_\_\_\_ (# of volunteers x # of hours worked)

**Where did you find the most garbage?** \_\_\_\_\_

\_\_\_\_\_

**Number of bags of trash:** \_\_\_\_\_ **Number of bags of recycling:** \_\_\_\_\_

**About how many pounds of trash did you pick up?** \_\_\_\_\_

**Location of trash bags to be picked up:** (If hard to describe, mark on the cleanup map):

\_\_\_\_\_

\_\_\_\_\_

**What types of debris did you recover?** ☐ rubber ☐ glass ☐ aluminum ☐ plastic ☐ metal

☐ cigarette filters ☐ paper ☐ other: \_\_\_\_\_

**How often did you see tobacco waste? (cigarette butt, electronic nicotine device, pouches)?**

☐ very often ☐ often ☐ somewhat often ☐ very few ☐ none at all

**Location and description hazardous materials:** \_\_\_\_\_

\_\_\_\_\_

**Location and description of large objects:** \_\_\_\_\_

\_\_\_\_\_

**Location and description graffiti or vandalism:** \_\_\_\_\_

\_\_\_\_\_

**Location and description of homeless campsites found:** \_\_\_\_\_

\_\_\_\_\_

\* To ensure Public Works staff can address hazardous items, large items, vandalism, graffiti or homeless camps, please provide as much detail as possible using one or more of the following:

- Take a wide, zoomed out photo of the object from a non-intrusive and safe distance.
- Use a phone to take a zoomed-out screen shot of your location using an app like Google Maps.
- Mark on the cleanup map and label what and where the object is.

**What interesting things did your group find?** \_\_\_\_\_

\_\_\_\_\_

**Were the drop off points at good locations?** YES or NO (circle one)

**If NO, why not?** \_\_\_\_\_

\_\_\_\_\_

**Work that still needs to be completed:** \_\_\_\_\_

\_\_\_\_\_

**Maintenance or security issues:** \_\_\_\_\_

\_\_\_\_\_

**What did you enjoy about the cleanup?** \_\_\_\_\_

\_\_\_\_\_

**Suggestions/comments:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_